

Office of the State Archivist

ON THE RECORD



April 2024

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Office of the State Archivist website now live

We are pleased to announce that our new website – www.osa.tas.gov.au – is live. Please take the time to update any bookmarked webpages.

We welcome your feedback. Please [tell us](#) if you can't find what you are looking for. While we have taken down some outdated content, all our old advice is still available.

New publications

We have re-written the introduction to our disposal schedules, so that it is short, readable and relevant. This will preface any new disposal schedules which are published.

If you are working in local government, you may find [Council Records: Advice for Councillors](#) [PDF, 210 KB] useful for new Councillors as part of their induction. The FAQ outlines why good recordkeeping is important, what records are and what Councillors need to do.

Keep an eye out for our Digitisation toolkit. It includes the *Digitisation Standard* (specifications for digitisation of permanent paper records), advice (*FAQs*, *Plan before you*

scan) and an update to our *Disposal Schedule for Source Records* (DA2159). We are working on these documents and will add them to the [Information Management Framework](#) page when complete. You can now watch the [recordings](#) of our December education sessions.

Office of the State Archivist staff changes

Gemma Smith, Manager Office of the State Archivist left us in February for a position in the Department of Premier and Cabinet. Her new role will focus on implementing the Department's response to the recommendations from the *Commission of Inquiry into the Tasmanian Government's Responses to Child Sexual Abuse in Institutional Settings*.

Leanne Franklin from the State Library and Archive Service is acting in the position while recruitment is underway.

Crystal Adams (Project Officer) and Tamsin Lowe (Support Officer), who both worked on our new website, have also left the team. Melissa (Mel) Hughes replaced Tamsin in September.

We thank Gemma, Crystal and Tamsin for their contributions and wish them well for the future, and welcome Mel and Leanne to the team.

Commissions of Inquiry and Royal Commissions

The Tasmanian Government response to the Commission of Inquiry report and recommendations, [Keeping Children Safe and Rebuilding Trust](#) was released in December 2023. The Government has accepted all 191 recommendations. The response sets out a six year plan for implementation.

The [Australian Government response to the Royal Commission into the Robodebt Scheme](#) was released in November 2023. The Government accepted or accepted in principle all 56 recommendations. The recommendations and response may be of interest to those of you using data matching and automated decision making.

The [Royal Commission into Defence and Veteran Suicide](#) has been extended, with the final report now due by 9 September 2024.

In brief

Staff resourcing model for records management

Are you advocating for more staff in your records team? You may find the [Staff resourcing model](#) by the Public Record Office of Victoria (PROV) useful. The model recommends minimum staffing numbers for small, medium, and large organisations.

Australia signs the Bletchley declaration

The [Bletchley Declaration](#) sets out a shared understanding of the opportunities and risks posed by frontier artificial intelligence. It was signed by 28 countries and the European Union at the AI Safety Summit on 1 November 2023.

Interim response to Safe and responsible AI in Australia

In January, the Australian Government published an [interim response](#) to the Safe and Responsible AI consultation held in 2023. A new [Artificial Intelligence Expert Group](#) has been set up. It will provide advice on the development of regulatory measures to support safe and responsible use of AI in high-risk settings.

Coming up

[Privacy Awareness Week](#) 6-12 May 2024.

[International Archives Day](#) 9 June 2024.

["I'm the Next Wave: Leading the Future"](#) 3-5 September 2024, Adelaide. RIMPA Live 2024 Convention.

["Opening the Archives"](#) 23-24 October 2024, Christchurch. Joint Conference of the Australian Society of Archivists (ASA), Archives & Records Association of NZ Te Huinga Mahara (ARANZ) and Pacific Regional Branch of the International Council of Archives (PARBICA).

Contact Us

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information and records management advice

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